

O'Donnell, Mary Beth



CP 16#0514

From: Anderson, Colete
Sent: Monday, February 09, 2015 11:01 AM
To: McCauley, Mark
Cc: Cook, Christine; Orjiako, Oliver; Euler, Gordon; Alvarez, Jose; Niten, Jeff; Lebowsky, Laurie; Albrecht, Gary; Hermen, Matt; Kamp, Jacqueline, O'Donnell, Mary Beth; McCall, Marilee
Subject: 2016 Comprehensive Plan Calendar

Good Morning Mark!

Attached for your review and consideration is the latest 2016 Comprehensive Plan update timeline/calendar of events. The timeline has been divided into 2 sections, 1) the critical milestones from the moment that the Draft SEPA document is completed on August 31, 2015 through final adoption and 2) the proposed calendar detail for February through May that includes a 30-day public process for additional alternatives and a few key considerations.

It's not uncommon for the dates to shift. A key take away is that the consultant fee is directly related to the complexity of the alternatives to be studied and time allowed for the generation of the Draft SEPA document by August 31st. Once we know the outcome of this new alternative process, the timeline will be adjusted by the consultant to show the activities between May 1 and August 31.

Regards,



Colete Anderson
 Clark County Community Planning
 360-397-2280 ext.4516
www.clark.wa.gov/planning

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Comprehensive Plan Update 2015-2035

PREPARE DRAFT SEPA DOCUMENT (4 months)	Apr 29 - Aug 31
DATE of ISSUANCE (WAC 197-11-455) - (Public Hearing not less than 15 days from this date)	Sept 1 - Oct 15
Public Review (45 days)	
City/County Coordination	09-Oct-15
Joint PC-BOCC Commission Worksession	01-Oct-15
Planning Commission Hearing	15-Oct-15
Deliverable: DEIS	31-Oct-15
Preferred Alternative (3 months)	
Develop Preferred Alternative	Nov 1 - Jan 31
Update VBLM, CFP, CFFP, etc. to reflect Preferred Alternative	
Public Review at Open House with Preferred Map	13-Jan-16
Planning Commission Worksession	21-Jan-16
Issue Final EIS (Issue no later than 60 days prior to final comp plan adoption)	
Joint PC/BOCC Worksession	17-Feb-16
Planning Commission Hearing	18-Feb-16
Deliverable: FEIS - Adoption	22-Feb-16
Comprehensive Plan FINAL DRAFT, CCC Title 40 FINAL DRAFT, etc.	15-Jan-16
ADOPTION PROCESS	
Commerce 60-day Review	Feb 1 - Mar 31
Deliverable: Send Commerce Planning Commission Documents	01-Feb-16
Planning Commission Hearings	
PC Hearing: City, Service Providers (Schools, Water, Sewer, Power, Law Enforcement, Fire)	11-Feb-16
PC Hearing: Interested parties	16-Feb-16
PC Hearing: Comp Plan Text, Title 40, CFP, CFFP, SEPA	18-Feb-16
Prepare PC Recommendations, BOCC WS materials, noticing	Feb 19-Mar 23
Ordinance of Adoption-Draft	Mar 31 Apr 12
Final Adoption	
BOCC Worksession - Review PC Recommendations	30-Mar-16
BOCC Hearing - (1 day meeting for elected officials, cities, service providers and 1-2 evening dates for public)	05-Apr-16
BOCC Hearing -	12-Apr-16
BOCC Consent - Final Ordinance of Adoption (1-effective no sooner than the resolution of appeals or 2-effective June 26, 2016)	19-Apr-16
Issue Notice of Adoption	Apr 27 - Jun 25
Publish notice in Reflector & Columbian - triggers 60 day appeal period	27-Apr-16
Deliverable: Submit record to Commerce (10 days after final action)	06-May-16
Plan Adoption (option 2 above)	26-Jun-16
Revised: February 9, 2015	

Comprehensive Plan Update 2015-2016 Detail (Feb-May)

	Monday	Tuesday	Wednesday	Thursday	Friday
February	2	3 BOCC Consent: Ridgefield	4	5 Alt 4 Discussion Mtg Update Website	6 Path Forward Discussion City/County Agenda
	9 E-Invitation BOCC WS E-Cities Letter 21 days - 2/13 Press Release 2/18 out	10	11	12 BOCC WS Materials Due	13 City/County Meeting Alternative 4 - Timeline
	16 President's Day	17	18 BOCC WS #1 Alternative 4	19 BOCC Summary PC Materials Due	20
	23	24	25	26	27
	30	31	1	2	3
March	2 Press Release 3/11 out E-Invitation BOCC WS 3/11	3 City Request Due	4	5 PC W: Alt 4 BOCC WS Materials Due	6 City/County Agenda
	9 E-Cities 3/13 Agenda	10	11 BOCC WS #2 Alternative 4	12 BOCC Summary 30-DAY LEGAL DUE Public Mtg Notice 3/24	13 City/County Meeting Buildable Lands/ Alt 4
	16	17 Press Release 30-day Website Update	18 Public Mtg Notice 30-DAY LEGAL PUBLISH	19	20
	23 30-day Comment Period Start- Alt 1-4	24 Press Release PV 3/24	25 Public Mtg Notice 30-DAY LEGAL PUBLISH	26	27
	30 Buildable Lands Rpt Due	31	1 Website Update	2 PC W: Cancelled Public Venue Alt 1-4	3 City/County Agenda
April	6 E-Cities 4-10 Agenda	7	8 BOCC H Legal Notice	9 PC Materials Due	10 City/County Meeting Buildable Lands Report
	13 E-Invitation BOCC WS 3/22	14	15	16 PC WS: Alternatives BOCC WS Materials Due	17
	20 E-Invitation BOCC H 4/28	21	22 BOCC WS #3 (tentative) Hearing Prep	23 BOCC Summary Comment Summary BOCC H Materials Due	24
	27	28 BOCC H: Resolutions (4.2 and 6) Alternatives - Schedule	29 SEPA RESTART	30 PC Materials Due	1 City/County Agenda
	4 E-Cities 5/8 Agenda	5	6	7 PC WS: Comp Plan Buildable Lands Report	8 City/County Meeting
May	11 E-Invitation BOCC WS 5/20	12	13	14 PC Materials Due	15
	18	19	20 BOCC WS: Comp Plan Buildable Lands Report	21 BOCC Summary PC WS: Comp Plan	22
	25 Memorial Day	26	27	28	29

Considerations

- 1 The BOCC will affirm the alternatives for public review and comment on March 11.
- 2 No change in planning assumptions.
- 3 The draft SEPA document can be completed by August 31st.
- 4 ESA will continue the SEPA process (no purchasing rebid is necessary 10-12 weeks process)
- 6 The public venue to review the alternatives may shift within the 30-day comment period due to scheduling conflicts and the complexity of the materials to be developed based on BOCC WS March 11.
- 6 Not all steps are highlighted here - this is a snapshot of key events.

Revised: February 9, 2015